

shows and events policy payment form

Exclusively arranged by
Event Insurance Services Ltd.
20A Headlands Business Park, Ringwood, Hants BH24 3PB.
Telephone 01425 470360 Fax 01425 474905
email info@events-insurance.co.uk web www.events-insurance.co.uk

Complete and return with your remittance to the following address, making cheques payable to the name shown, or complete the following for credit card payments.

(Access / Visa / MasterCard / Switch)

Card Number:

Expiry date of Card:

Issue Number: (Switch Only)

Please charge my account with £
Name (as on credit card):
Cardholder's Address
.....
.....
Signature: _____ Date: _____

Issued by: _____

Important - If there is no address in the above box please make cheques payable to Event Insurance Services Ltd. and send direct to:

event insurance services
20A Headlands Business Park,
Ringwood, Hants BH24 3PB. Ref.

exclusively arranged by...
event insurance services



cover for one-off
shows and events
indoor and outdoor

summary of cover

public liability

This protects your legal liability to pay for compensation and claimants costs and expenses for accidental bodily injury loss of or damage to property sustained by members of the public and occurring in connection with your event.

The cover should be based on the total number of visitors expected to attend the event throughout the whole period of insurance.

employers liability

Protects your legal liabilities in respect of compensation and claimants costs and expenses for accidental bodily injury to anyone you employ at an event, including temporary staff, volunteers, helpers, whether paid or unpaid.

hired in event property

Covers your liability in respect of the accidental loss of or damage to hired in event property for which you are legally responsible for both at your event and in transit to or from the venue during the period of the insurance.

cancellation cover

Cover in respect of your out of pocket expenses incurred as the result of the complete cancellation of the event for reasons beyond your control, including extreme adverse weather conditions that render the event as dangerous for the public to attend.

main exclusions

- The first £250 of each and every claim
- Loss, theft or damage at unattended venues or vehicles
- Dangerous activities
- Independent stall-holders, exhibitors, contractors or suppliers
- Injury to riders, judges or officials whilst mounted at a ridden horse event
- Shooting, archery, bouncy castles, fireworks, fairground rides and its a knockout
- Any wilful or malicious act, acts of vandalism
- Damage to ground surfaces and underground services
- Cancellation due to weather related risks
- Sound and Light equipment, unless otherwise agreed

This only provides an example of the terms of the policy, for full terms and conditions a specimen policy is available upon request.

IMPORTANT
Policies are normally forwarded to you within 7 days of application and full premium payment. If you do not receive your policy within 14 days, telephone 01425 470360.
Insurance is not in place until a policy has been issued.

The Insurers reserve the right to decline any proposal

premiums

section 1 - compulsory

Public Liability up to £5,000,000

4 consecutive days only

Level	Visitors	£1m	£2m	£5m
1	Up to 100	£55.00	£80.00	£110.00
2	Up to 250	£75.00	£110.00	£150.00
3	Up to 500	£100.00	£150.00	£200.00
4	Up to 1,000	£150.00	£200.00	£250.00
5	Up to 2,500	£250.00	£300.00	£350.00
6	Up to 5,000	£350.00	£400.00	£450.00
7	Up to 10,000	£500.00	£550.00	£600.00

section 2 - optional

Employers Liability up to £5,000,000

4 consecutive days only

Up to 20 volunteers / helpers / employee's £100.00

section 3 - optional

Hired in Event Property

4 consecutive days only per event

Maximum single item value £2,000

Property cover up to:	Premium
£2,500	£50.00
£5,000	£85.00
£7,500	£120.00
£10,000	£165.00
£15,000	£200.00
£20,000	£250.00

section 4 - optional

Cancellation Cover

Maximum age insured is 75 years for cancellation cover.

Level	Cancellation cover up to:	Premium
1	£1,000	£50.00
2	£2,500	£75.00
3	£5,000	£100.00
4	£7,500	£150.00
5	£10,000	£200.00

ALL SECTIONS ARE EXTENDIBLE BY INDIVIDUAL QUOTATION. UNDER INSURING YOUR EVENTS IN RESPECT OF ATTENDANCE, SUMS INSURED OR PERIOD OF COVER WILL JEOPARDISE THE COVER PROVIDED IN THE EVENT OF A CLAIM.

proposal form

The declaration at the end of this Proposal must be signed and dated. Please fill out in black ink, in capital letters.

Insured

Name	
Company Name	
Address	
Postcode	
Tel. No.	Fax No.

Venue(s) where the principal activities of event are to be held

Name of Venue	
Address	
Postcode	

Events to be Insured

Name of Event		
Commencing Date of Cover	From	To
Open Dates	From	To

Type of Event - Please indicate the general nature of the event, i.e. art/craft show or flower show etc. along with giving details of the activities that you will be arranging at the event. Please attach any brochures that you may have promoting the event.

No. of Visitors

Section 1 - Public Liability Cover

Level No.	Cover Selected	Premium
<input type="text"/>	<input type="text"/>	<input type="text"/>

Section 2 - Employers Liability

Premium
<input type="text"/>

Section 3 - Hired in Event Property

Cover Selected	Premium
<input type="text"/>	<input type="text"/>

Section 4 - Cancellation Cover

Level No.	Cover Selected	Premium
<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Premium

<input type="text"/>

general questions

1. Whilst organising or participating in an event, have you, any official, committee member or co-organiser:
- | | | |
|---|--------------------------|--------------------------|
| | Yes | No |
| a) Sustained any loss or damage or liability during the last 5 years, whether insured or not? | <input type="checkbox"/> | <input type="checkbox"/> |
| b) Had any insurance declined or cancelled or special terms imposed? | <input type="checkbox"/> | <input type="checkbox"/> |
2. Have you, any official, committee member or co-organiser ever been convicted or charged but not yet tried for an offence other than a driving offence?
- | | |
|--------------------------|--------------------------|
| <input type="checkbox"/> | <input type="checkbox"/> |
|--------------------------|--------------------------|

If YES, please provide full details:

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3. Are there any dangerous activities going to be undertaken at the event?
- (Activities entailing a foreseeable risk of damage to property or bodily injury, unless reasonable precautions are taken or activities for which a disclaimer is used, must be signed by the participants)

If yes, please provide full details including whether the activity is under your sole control, or is provided independently by third parties with their own Public Liability Insurance.

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4. Will adequate first aid be provided and if so will suitably qualified staff be in attendance?
5. Has the permission of the local authority been sought and granted?
6. Has the advice of the police or fire authority been sought, and will either be present at the staging of the event?
7. Will staging and seating be erected, and if so will this be carried out by suitably qualified professionals with their own insurance?
8. If the event is staged over a number of days, has 24 hour security of the site been arranged?
9. If hired in event property is to be insured, please provide accurate breakdown of property and individual values.

Description	Value

DECLARATION

To the best of my knowledge and belief, the information provided in connection with this proposal whether in my own hand or not, is true and I have not withheld any material facts. I understand that non-disclosure or misrepresentation of a material fact will entitle Underwriters to void this insurance. (A material fact is one likely to influence acceptance or assessment of this proposal by Underwriters. If you are in any doubt as to whether a fact is material or not, please describe it on a separate attached sheet).

I understand that the signing of this proposal does not bind me to complete the insurance but agree that, should a contract of insurance be concluded, this proposal and statements made therein, shall form the basis of the contract.

Signatures of all Proposers: **Date:**

Acceptable Events include but not limited to :-

Animal Shows	Flower Show
Antiques Fair	Game Fairs
Art & Craft Fairs/Festivals	Ghost Hunts
Agricultural Fair	Horticultural Fairs
BBQ's	Bike Rides
Barmitzvah's/Batmitvahs	Bonfires
Balls & Banquets	Kite Festival
Jumble Sales	Music Festival
Carnivals & Floats (separate policy)	Parties
Static Car Shows	Product Launches
Ceidlhs	Paranormal Investigations
Mobile Casinos	Plays & Rehearsals
Conferences	Ploughing Matches
Cultural Festivals	Quizzes
Computer Game Competition	Regattas (land Based activities only)
Concert	Runs
Christmas Lights (separate policy)	Street Parties
Christmas Light Switch on	Fashion Shows
Disco's & Dances	Dj's
Steam Rallies (separate Policy)	Torch Light Procession (if flame is
Bands	Exhibition enclosed in lantern)
Fetes	Treasure Hunts
Walks	Falconry displays
Festivals	Weddings
Anniversary	Netball
Static Car Shows	Teaching workshops
Bag packing for charity (1 off only)	Football (1 off events only)
Tennis	Cricket
Golf	Dinners
Lunches	Re-enactments (including black powder,
Filming (Dependent on subject)	archery and cavalry separate policy)
Fun Runs	

Unacceptable Events include but not limited to :-

Bungee Jumping	Professional sporting events
Abseiling	Marches & Rallies
Bouncy Castles	Donkey Derby/Rides
Tug of war	Fairgrounds
Dead stock & Livestock Sales & auctions	Mountain biking
Mountain biking	Crèches
Hockey	Litter Picks
It's a Knock out (except by referral)	Residential Camps
Swimming	Go Karting
Motor Cycle events	Scoters
Point-to-Point	Protests
Political events	Harness Racing

By Referral

- Fireworks (when not a professional firing company)
- Marathons/Biathlons/Duathlons/Triathlons
- Clay pigeon shoots
- Outdoor Pursuit Centres
- Exhibitions Abroad

These provide an example ONLY. If you are unsure as to whether we will be able to cover your event please call 01425 470360 or email info@events-insurance.co.uk