

proposal form

ACCORD CONSULTANCY LIMITED
 Albany Business Centre, Gardeners Street
 Dunfermline, Fife KY12 0RN
 Tel: 01369 744 997 Fax: 01363 745 804
 FSA Ref: 207522

insured

Name _____
 Address _____
 Postcode _____
 Daytime contact telephone no. _____
 Email _____

celebration

Celebration to be insured _____
 Date of celebration _____ / _____ / _____
 Venue _____
 Address _____
 Postcode _____

activities

Please state the principal activities that you will be arranging at the celebration.

 Total number of visitors expected to attend the celebration. _____

Public Liability (please tick) <i>(Cancellation cover included)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Premium
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	£26
Total Premium					<input type="text"/>

general questions

1	Are written contracts in place between yourself and your venue and/or suppliers?	YES	NO	N/A
2	Are there any known, existing circumstances at the time of arranging this insurance which might develop and give rise to a claim?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3	Are there going to be any dangerous activities taking place at the celebration? Please refer to the dangerous activities listed on the right hand page of this proposal form. <i>If yes please supply details and continue on a separate sheet if necessary</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4	Will sufficient first aid be provided?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Is the celebration dependent upon the attendance of any persons over the age of 75 years? (a health declaration may be requested) Names and ages over 75 _____	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6	If the celebration is staged over a number of days has 24 hour security been arranged?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7	Whilst organising or participating in any event have you, any official, committee member or co-organiser: a) Suffered any loss or circumstance which has, or might have given rise to a claim under this type of insurance in the last five years? b) Had any insurance declined, cancelled or had special terms imposed by any event insurer?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8	Have you, any official, committee member or co-organiser been convicted of any criminal offence other than a driving offence in the last five years?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Declaration

To the best of my knowledge and belief, the information provided in connection with this proposal whether in my own hand or not, is true and I have not misrepresented any facts. I understand that if I fail to disclose information relevant to this insurance or misrepresent any facts the Policy may not be legally binding.
 I understand that the signing of this proposal does not bind me to complete the insurance but agree that, should a contract of insurance be concluded, this proposal and statements made therein, shall form the basis of the contract.

Signature _____ Date _____

premiums (including Insurance Premium Tax)

public liability and cancellation

Public Liability provides cover for your legal liability to pay damages, claimants costs and expenses which arise as a result of and in connection with your event. Cancellation provides cover for your irrecoverable costs incurred as a result of the unavoidable cancellation, abandonment or postponement of the event for reasons beyond your control including extreme adverse weather conditions.
The total number of visitors relates to up to 300 guests in a single venue over a 48 hour period. If your requirements fall outside of these parameters, please contact us for a bespoke quotation.

VEHICLE CATEGORY	INSURANCE PREMIUM	CANCELLATION PREMIUM	TOTAL PREMIUM
300	£1M	£2,500	£76
300	£2M	£2,500	£101
300	£5M	£2,500	£127

event equipment

Event equipment provides cover for any loss of, or damage to equipment that you are responsible for during, and in association with your event.

COVER UP TO	PREMIUM
£2,000	£26

Main Exclusions

- For full terms and conditions a specimen policy wording is available upon request:
- The first £250 of each and every claim (except cancellation claims)
 - Loss, theft or damage from unattended venues or vehicles
 - Dangerous activities (see below)
 - Independent contractors, performers or suppliers
 - Any pre-existing medical condition

IMPORTANT

This product meets the demands and needs of those who want to protect their events against the specified list of contingencies.
INSURANCE IS NOT IN PLACE UNTIL A POLICY HAS BEEN ISSUED. THE INSURERS RESERVE THE RIGHT TO DECLINE ANY PROPOSAL.

Dangerous activities include: fireworks or bonfires; inflatable play equipment; fairground rides or mechanical or electrical rides of any kind; ballooning or flying of any description; quad bikes, go-karts or motor sports of any kind; trampolines, gymnastics apparatus or any apparatus requiring the use of a safety harness or ropes to prevent or arrest falls from height; circus acts or stunt acts; it's a knockout competitions; persons riding on animals; canoeing; sailing or the use of water craft; shooting ranges for guns or archery; tips to theme parks or any beach; pyrotechnical devices.